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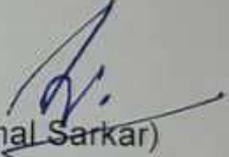
F.No. Misc.-311(1)/2025-Stores-Part (3) / 2118

Dated: 27.03.2026

OFFICE ORDER

It is felt necessary to cross check bills, stock entry in relevant register to rule out any possible irregularity in procurement system. Stores Section shall ensure through indenter or purchase officer that the goods/items supplied by the vendor are of required quality and quantity in accordance with supply order placed by recording a statement in this regard on the back of bills with counter signature. To ensure transparency, fairness, efficiency and accountability in procurement management, AO shall cross check bills, stock entry in relevant register and put counter signature for further processing of bills for payment. In absence of AO, the senior most AAO available in the institute will play the role of AO in this regard.

This is issued with the approval of the Competent Authority.


(Nirmal Sarkar)
Chief Administrative Officer

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- 2) Dr. D.K. Meena, Sr. Scientist & Vigilance Officer, ICAR-CIFRI, Barrackpore for information.
- 3) Shri S. K. Sahu, In-Charge, AKMU - for uploading on the Institute website.
- 4) O/o the Director, for kind information to the Director, ICAR-CIFRI, Barrackpore.
- 5) Notice Board(s)